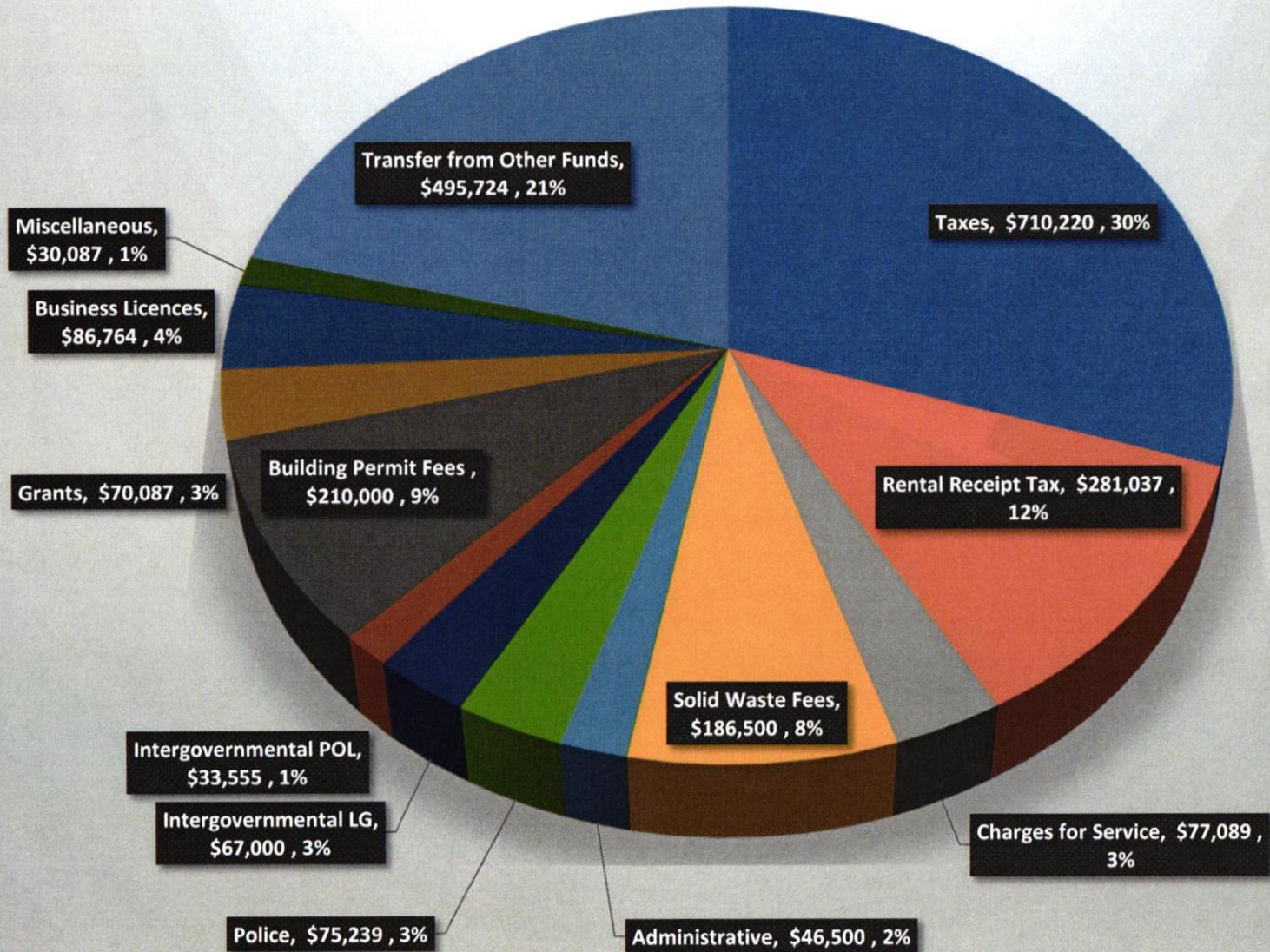


Town of Fenwick Island
FY 2021 Budget
Revenue

Account Number	Account Description	FY 2021 Budget
01-4200-0000	Interest Income	7,500
01-4300-0005	Property Taxes	710,220
01-4300-0010	Rental Receipt Tax	281,037
01-4300-0020	Municipal Street Aid Grant	37,087
01-4455-0010	License Fees - OC	41,569
01-4455-0015	License Fees - RU	20,695
01-4455-0020	License Fees - RM	24,500
01-4455-0025	Solid Waste Collection Fee	186,500
01-4455-0030	Franchise Fees	34,000
01-4455-0034	BBVFC Ambulance Service Fee - Property	43,089
01-4455-0040	Building Permit Fees	210,000
01-4480-0010	Traffic Fines	23,401
01-4480-0015	Parking Violation Fees	13,013
01-4643-0005	Transfer From Realty Transfer Tax	385,335
01-4643-0015	Contractor Decals	2,500
01-4643-0020	Bonfire Permits	7,245
01-4643-0100	Other Income-Sp.Evts.,Donations	765
01-4643-0300	Town Hall Rental Fee	810
01-4643-0305	Photo/Audio Copy Fee	50
01-4643-0400	Parking Permits	27,680
01-4643-0405	Board of Adjustment Hearing Fee	750
01-4643-0500	Lifeguard Chair Advertising	6,700
01-4644-0005	Police Revenue--Pension	30,000
01-4644-0010	Police Accident Report Fee	325
01-4644-0015	Salary OT Reimb - HwySafety	8,500
01-4700-0005	State Line Beach (State of DE)	52,000
01-4700-0010	State Line Beach (Sussex Co DE)	15,000
01-4705-0005	State Grants for Police	30,000
01-4705-0010	Sussex County Police Grant	30,000
01-4705-0015	EIDE Grant	3,555
01-4705-new	Federal Grant - Patrick Leahy Bullet Prf Vest	3,000
01-4815-0000	Junior Lifeguard	6,875
01-4900-0000	Beach/Concession Services	15,712
	Transfer from Other Funds	12,000
	Transfer from RTT for Capital	98,389
	Total	2,369,802

FY 2021 Revenues



Town of Fenwick Island
FY 2021 Budget
Expenditures

Account Number	Account Description	FY 2021 Budget
01-6110-1010	Police Salaries	466,000
01-6110-1020	Police Overtime	54,000
01-6110-1040	Police Life Insurance	3,519
01-6110-1041	Police Vision Care	791
01-6110-1050	Police Health Insurance	91,669
01-6110-1055	Police Dental Insurance	1,962
01-6110-1060	Police Payroll Taxes	41,858
01-6110-1070	Police Pension Expense	77,309
01-6110-1081	Police Workers' Comp	37,585
01-6110-2000	Police Supplies	3,316
01-6110-2010	Police Office Supplies	2,200
01-6110-2030	Police Uniforms	10,000
01-6110-2040	Police Vehicle Maintenance	7,500
01-6110-2045	Police Fuel	12,500
01-6110-2050	Police Communication Equipment	1,000
01-6110-2060	Police Professional Development	4,000
01-6110-2070	Public Safety Bldg. Expenses	10,150
01-6110-2115	Police Printing & Advertising	600
01-6110-2125	Police Office Equip Maintenance	8,100
01-6110-2170	Police Mobile Computer Access	4,025
01-6110-2360	Police Community Outreach	300
	Totals	838,384

Town of Fenwick Island
FY 2021 Budget
Expenditures

Account Number	Account Description	FY 2021 Budget
01-6150-1010	Lifeguard Salaries - Fenwick	178,848
01-6150-1060	Lifeguard Payroll Taxes-Fenwick -Other	16,818
01-6150-1081	Lifeguard Workmans Comp	18,114
01-6150-2010	Lifeguard Supp & Equip-Fenwick - Other	4,500
01-6150-2030	Lifeguard Uniforms - Other	6,500
01-6150-2040	Lifeguard Beach Vehicle Maint.	1,000
01-6150-2045	Lifeguard Fuel	500
01-6150-2050	Lifeguard Communication Equip	440
01-6150-2060	Lifeguard Professional Develop.	1,000
01-6150-2080	Lifeguard - Utilities	300
01-6150-2085	Lifeguard Telephone	900
01-6150-2305	Lifeguard Physicals	1,100
01-6150-2310	Lifeguard Junior Guard Program	2,000
01-6150-2315	Lifeguard Employee Relations	1,300
01-6150-2320	Lifeguard Chair & Sign Maint	2,300
01-6150-2325	Lifeguard Awards & Competition	7,000
01-6150-2330	Lifeguard USLA Certification	1,250
	Totals	243,870
01-6155-1010	Lifeguard Salaries - State	96,302
01-6155-1061	Lifeguard Payroll Taxes State	9,056
	Totals	105,358
	LIFEGUARD TOTAL	349,228

Town of Fenwick Island
FY 2021 Budget
Expenditures

Account Number	Account Description	FY 2021 Budget
01-6180-1010	Public Works Salaries	141,935
01-6180-1020	Public Works Overtime	2,500
01-6180-1040	Public Works Life Insurance	1,190
01-6180-1041	PW Vision Care	366
01-6180-1050	Public Works Health Insurance	46,544
01-6180-1055	Public Works Dental Insurance	1,011
01-6180-1060	Public Works Payroll Taxes	11,940
01-6180-1070	Public Works Pension Expense	14,193
01-6180-1081	Public Works Workers' Comp	9,508
01-6180-2012	Public Works Shop Supplies	5,000
01-6180-2020	Public Works Shop Equipment	2,800
01-6180-2021	Public Works Safety Equipment	600
01-6180-2030	Public Works Uniforms	1,500
01-6180-2040	Public Works Vehicle Maintenance	2,000
01-6180-2045	Public Works Fuel	2,000
01-6180-2070	Public Works Bldg Maintenance	1,000
01-6180-2080	Public Works Utilities	5,615
01-6180-2085	Public Works Telephone	1,400
01-6180-2315	Public Works - Yard Waste	200
01-6180-2335	Public Works Street Maintenance	500
01-6180-3000	Public Works Contract Services	1,300
	Totals	253,102

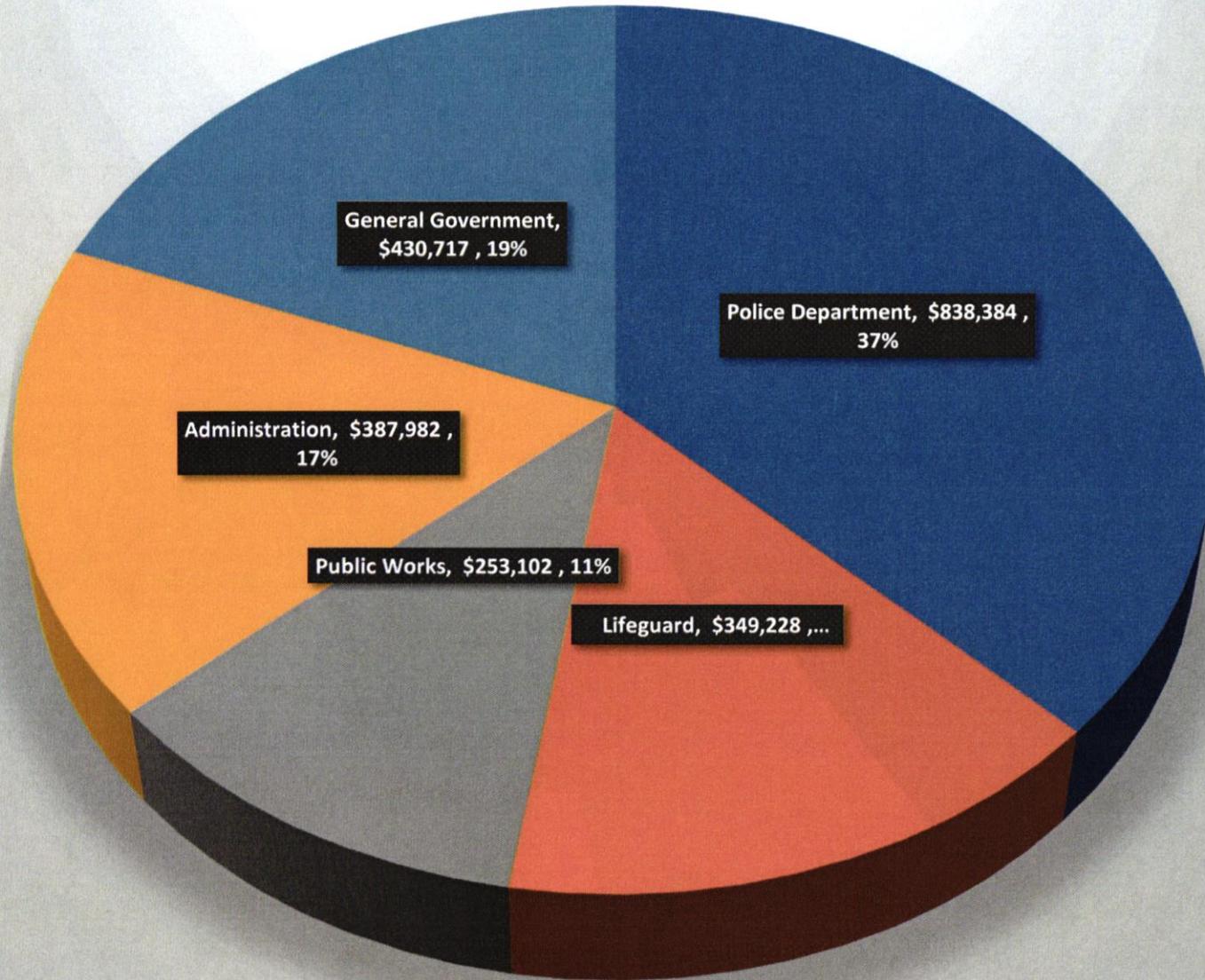
Town of Fenwick Island
FY 2021 Budget
Expenditures

Account Number	Account Description	FY 2021 Budget
01-6220-1010	Admin Salaries	268,162
01-6220-1020	Admin Overtime	1,200
01-6220-1040	Admin Life Insurance	1,998
01-6220-1041	Admin Vision Care	606
01-6220-1050	Admin Health Insurance	42,291
01-6220-1055	Admin Dental Insurance	1,426
01-6220-1060	Admin Payroll Taxes	21,794
01-6220-1070	Admin Pension Expense	26,816
01-6220-1081	Admin Workers Comp	1,689
01-6220-2005	Admin Financial Services	3,400
01-6220-2010	Admin Office Supplies	5,300
01-6220-2011	Admin Personnel Supplies	400
01-6220-2015	Admin Printing & Advertising	1,000
01-6220-2025	Admin Office Equip Maintenance	1,500
01-6220-2040	Admin Vehicle Fuel/Maint	700
01-6220-2060	Admin Professional Development	3,500
01-6220-2085	Admin Telephone	1,000
01-6220-2395	Admin Travel Reimbursement	5,200
	Totals	387,982

Town of Fenwick Island
FY 2021 Budget
Expenditures

Account Number	Account Description	FY 2021 Budget
01-6320-2006	Gen Gov Insurance	82,238
01-6320-2007	Gen Gov Audit Services	12,000
01-6320-2008	Gen Gov Legal Services	25,000
01-6320-2009	Gen Gov Appraisal	6,000
01-6320-2011	Gen Gov Supplies Median Maint	3,400
01-6320-2012	Gen Gov Postage	5,600
01-6320-2015	Gen Gov Printing & Advertising	4,100
01-6320-2070	Gen Gov Building Maintenance	7,800
01-6320-2080	Gen Gov Utilities	9,000
01-6320-2081	Gen Gov Sewer	1,000
01-6320-2082	Gen Gov Recycling & Bulk Trash	38,000
01-6320-2085	Gen Gov Telephone & Internet	9,740
01-6320-2090	Gen Gov Dues	6,920
01-6320-2095	Gen Gov IT Security & Website Services	17,500
01-6320-2310	Gen Gov-TH/PSB Copiers	3,800
01-6320-2315	Gen Gov Codification	5,195
01-6320-2320	Gen Gov Pension Administration	3,300
01-6320-2330	Gen Gov Government Liaison	1,500
01-6320-2340	Municipal Streets Lighting Exp	15,000
01-6320-2345	Gen Gov Parking Permits	3,800
01-6320-2400	Gen Gov Community Projects	3,500
01-6320-2402	Fenwick Flicks	1,000
01-6320-2404	Earth Day	350
01-6320-2406	Gen Gov BBVFC Ambulance Service	45,474
01-6320-2407	Gen Gov Solid Waste Collection	115,000
01-6320-2431	Gen Gov Employee Relations	3,500
01-6320-3000	Gen Gov Contract Services	1,000
	Totals	430,717

FY 2021 Proposed Expenditures



**The Town of Fenwick Island
Capital Plan
FY 2021**

Projects

	FY 21
Code Re-write	\$ 45,000
Sound System Upgrade Town Hall	\$ 6,289
Agenda Management System	\$ 8,600
Town Hall Concrete Steps and Ramp Replacement	\$ 8,000
Town Hall Painting	\$ 2,500
Stone & Rip Rap	\$ 3,000
Pipe / Valve Replacement	\$ 17,000
Town Hall Cedar Shake Replacement	\$ 20,000
	\$ 110,389

Revenue Source

	FY 21
RTT	\$ 98,389
DSA	\$ 9,000
MSA	\$ 3,000
	\$ 110,389

Capital Investments Plan
Town of Fenwick Island, Delaware

FY21

Department: Town Hall
Contact: Terry Tieman
Type: Legislative
Useful Life: 5-10 years
Category:
Priority: 1

Project #	
Project Name:	Code Re-write
New Project:	Yes
Time-Line:	Fall 2020

Account Number:

Total Project Cost: \$45,000.00

Description

The Town Zoning Code is outdated and in need of revision. This project would update and revise Chapters; 61, Building and Utilit;, 135, Signs; 142 Subdivision of Land; 160, Zoning. The cost associated with this project reflects the use of a contracted Planner and our Town Attorney.

Justification

Over the last several years, we have encountered zoning issues that our Code does not adequately address. This is mainly due to the increased development in our Commercial zone. It is often necessary to consult the Town Attorney for interpretation and defense of the Code. As commercial development continues, we will continue to experience these issues. The re-write is proposed to make our Code more understandable and responsive to the needs of our community.

Budget Impact/Other

Capital Investments Plan
Town of Fenwick Island, Delaware

FY21

Department: Town Hall
Contact: Terry Tieman
Type: Technological Improvement
Useful Life: 5-10 years
Category:
Priority: 3

Project #	
Project Name:	Sound System Upgrade Town Hall
New Project:	Yes
Time-Line:	Fall 2020

Account Number:

Total Project Cost: \$6,289.00

Description

The current sound system in the Hall is aged, rudimentary and does not provide proper acoustics. This project would replace that system with an up-to-date technology. This upgrade includes speakers, amplifiers, filters, loudspeaker management system, wireless microphone system, gooseneck microphones, shock mounts, rack cabinet and service and labor for installation.

Justification

Our current system does not provide adequate acoustics. It is difficult for people to hear the proceedings. The recording of minutes can be difficult because the recorder is not integrated with the system. The system is at its capacity and additional microphones can not be added. The new system will allow more flexibility to meet our needs. Sound quality will be improved.

Budget Impact/Other

The impact to the budget would be the annual fee shown below as software maintenance.

Capital Investments Plan
Town of Fenwick Island, Delaware

FY21

Department: Town Hall
Contact: Terry Tieman
Type: Technological Improvement
Useful Life: 5-10 years
Category:
Priority: 3

Project #	
Project Name:	Agenda Management System
New Project:	Yes
Time-Line:	Fall 2020

Account Number:

Total Project Cost: \$8,600.00

Description

The agenda management software streamlines the creation, approval and distribution of agenda packets, minutes, meeting decisions/actions and management of records. It provides improved efficiency and increased transparency. The current method of manually printing and re-printing packets for changes would be eliminated.

Justification

Our current system of creating, approving and distributing agendas, packets, minutes, meeting decisions/actions and managing these records is cumbersome. Changes or updates to these items is often cumbersome and confusing. This will reduce time and efforts of staff, as well as, save the expense of office supplies to include copying cost, paper, binding, and staff time. The live streaming module planned for FY 2021 would viewing of Council meeting from remote locations. This is an effort to make Town business more open and transparent.

Budget Impact/Other

The impact to the budget would be the annual fee shown below as software maintenance.

Capital Investments Plan
Town of Fenwick Island, Delaware

FY 21

Department: Public Works

Contact: Michael Locke

Type: Concrete

Useful Life: Unknown

Category:

Priority:

Project #
Project Name: Town Hall Concrete Steps and Ramp Replacement

New Project:

Time-Line:

Account Number:

Total Project Cost: \$8,000.00

Description

This project would involve removing existing concrete steps, Handicap ramp and railings at the front entrance to Town Hall and replacing with new

Justification

Several areas of the existing ramp, steps, railings and landing are cracking, chipping and falling apart. The railings are cracking and pose a potential safety hazard if not replaced.

Budget Impact/Other

Capital Investments Plan
Town of Fenwick Island, Delaware

FY21

Department: Public Works

Contact: Michael Locke

Type:

Useful Life:

Category:

Priority:

Project #

Project Name: Town Hall Painting

New Project:

Time-Line:

Account Number:

Total Project Cost: \$2,500.00

Description

Painting of the exterior of Town Hall and all of it's trim

Justification

The Paint currently on Town Hall has faded and is looking very bad. A new coat of paint will refresh the look as well as protect it from damage.

Budget Impact/Other

Capital Investments Plan
Town of Fenwick Island, Delaware

FY21

Department: Public Works

Contact: Michael Locke

Type:

Useful Life:

Category:

Priority:

Project #

Project Name: Stone & Rip Rap

New Project:

Time-Line:

Account Number:

Total Project Cost: \$3,000.00

Description

To add to or replace stone in our right of ways, to add to the Towns end of roads bayside

Justification

Stone is used to facilitate drainage and strengthen our right of ways throughout town, Rip Rap is needed to raise the stone walls bayside to protect against high tide flooding

Budget Impact/Other

Capital Investments Plan
Town of Fenwick Island, Delaware

FY21

Department: Public Works

Contact: Michael Locke

Type:

Useful Life:

Category:

Priority:

Project #

Project Name: Pipe / Valve Replacement

New Project:

Time-Line:

Account Number:

Total Project Cost: \$17,000.00

Description

Pipe & Back Flow preventer replacement for drainage

Justification

As drainage pipe and check valves get worn out or damage they will need to be replaced. Replacement is important to ensure proper drainage from streets to canals

Budget Impact/Other

Capital Investments Plan
Town of Fenwick Island, Delaware

FY21

Department: Public Works

Contact: Michael Locke

Type:

Project #
Project Name: Town Hall Cedar Shake Replacement

Useful Life:

Category:

New Project:

Priority:

Time-Line:

Account Number:

Total Project Cost: \$20,000.00

Description

Replace existing Cedar Shake and any repair work needed under Cedar Shake needed

Justification

The existing Cedar Shake on Town Hall has started to break away and crack from age and is posing a potential threat of damage to the underneath wood from water.

Budget Impact/Other